



## **Project Notice Board.**

### ***Important notice***

The Development Control Company (DCC) reserves the right to amend or update any information contained in this document as and when necessary.

### **Document Control**

<b>Document Title</b>	<b>Version</b>	<b>Date</b>
Project Notice Board	Version 02	2023

The DCC recommends the use of the following typical project notice board on projects where the architect is appointed as principal agent and/or architect. It is recommended that if the format of this board is adopted, the recommendations for its use be followed;

- i. Signwriter should be issued with the relevant information for the board as well as copies of all pages.
- ii. Professional seals may only be used by registered members of the various professional bodies.
- iii. The typeface to be used shall be Helvetica Medium. It is recommended that the standard Helvetica Medium letters be obtained from sign dealers.
- iv. Sizes of lettering and dimensions are indicated on the following page and are to be adhered to strictly.
- v. Variations that determine the height of the board are indicated.
- vi. Note that all professional services involved in the project are to be shown.
- vii. The project name and the owner shall be white lettering on the Middle Blue background. Surrounding border and lines under professional titles shall also be Middle Blue. (Ref 290 Acrylic Road Sign Paint SABS.)
- viii. Professional titles and company names shall be in a black on white background. (Letrasign, self-adhesive PVC sign lettering recommended).

