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## Building Plans Approval Application Form

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### Application for Plan Approval

This application must be completed and submitted with dimensioned and annotated drawings prepared in accordance with the Architectural Guidelines so as to fully illustrate the proposed design in plan, elevation and section at a scale of 1/100

## 1.0 DEVELOPMENT PARTICULARS

Type of submission	
Stage of submission	
Building category	
Current land use	
Zone	
Sub-zone	
Permitted ground coverage	
Permitted Plot ratio	
Description of plan	
Land tenure (Freehold/Leasehold)	
Lease years remaining	
Plot no. type	
Plot no.	
Plot size (in Ha)	
Plot location (Latitude, longitude)	
Number of dwelling units with separate occupations	
Name of nearest road/ street	
Name of area/ Estate	
Type of soil	
Water Supply	
Method of sewage disposal	

**2.0 AREAS** (For fee payment only must include porches, verandas, balconies garages, domestic staff quarters, swimming pools, etc)

Basements	
Ground floor/s	
Mezzanine floor/s	
1st Floor	
2nd Floor	
3rd Floor	
4th Floor	
Others	
Total (Submission)	

Estimated Cost Of Project (Ksh.)	
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## 2.0 CONSTRUCTION MATERIALS

Foundation	
External Walls	
Internal Walls	
Mortar	
Roof Cover	
Damp Proof Course	

## 4.0 DEVELOPER DETAILS

Developer Name	
Developer Address	

## 5.0 ATTACHMENTS

Ownership documents (Title Deed/ Lease)	<i>Attached/ Not attached</i>
Change Of Use Document (If Applicable)	
Council Rate Receipts	<i>Attached/ Not attached</i>
Drawings	<i>Attached/ Not attached</i>
Declaration of undertaking & Disclaimer form	

I confirm that the information provided in this application and the attached drawing is in full conformity with the Architectural Guidelines as set out on the current Tatu City Structure Plan and Development guidelines for Tatu City and Kiambu County Council.

Signed/ Prepared by

Architect \_\_\_\_\_  
 BORAQS Reg No \_\_\_\_\_  
 Date: \_\_\_\_\_